

Eastern WV Community & Technical College JOB PLACEMENT MAP

Student Entry

- ‡ Refer undecided students to CFWV
- ‡ Conduct career advising with advisor and CFWV
- ‡ Provide academic program information
- ‡ Meet with program faculty
- ‡ Determine job demand
- ‡ Encourage students to visit websites with labor market information
- ‡ Resume and cover letter writing workshop

Semester 1

- ‡ Dress for success workshop
- Provide job search assistance:
 - ‡ Learn and Earn and Work Study placement
 - ‡ Employer sector job placement
 - ‡ Employer engagement in the classroom

Semester 2

- ‡ Continue awareness of job specific skills, responsibilities and opportunities through classroom instruction
- ‡ Participate in student association functions

Offer Monthly at South Branch Career Center:

- ‡ Resume and cover letter writing workshop
- ‡ Job interview skills session
- ‡ Job fairs
- ‡ Dress for success workshop

- ‡ Possible Learn and Earn and Work Study placement
- ‡ Continue awareness of job specific skills, responsibilities, and opportunities through classroom instruction
- ‡ Mock Interview experiences for selected programs
- ‡ Develop employer networking skills
- ‡ Register with Work America
- ‡ Employer engagement in the classroom
- ‡ Learn and Earn and Work Study placement
- ‡ Employer sector job placement

Semester 3

Semester 4